



Arts Carleton Place

Empowering artists and area residents through the arts

Art In Public Places (APP) - Agreement to loan

An ACP member's submission to display **their own original artwork** at an APP venue is made in agreement and understanding of the following terms.

- ACP will advise artists which submitted pieces have been accepted for display.
- The artist is responsible to have the art **'hang ready' with wire using D-Rings**. The piece should be framed if 1/2" canvas or painted edges for gallery wrap canvas if not framed.
- The selected piece will be hung by an ACP member/volunteer at the Artist's selected venue. The artist will be advised by email of when and where to deliver and pickup their artwork.
- The Art and Artist information will be displayed with the artwork.
 - Artist, Title, Media, Price
- The Art will remain up for approximately a 3-month period.
- Interested buyers will contact ACP who will arrange for payment and art transfer.
- A **5% sale commission** will go to ACP in support of the Arts Carleton Place Student Bursary Program or other local art-support initiative and the balance of the sale payment will be transferred by e-transfer to the artist in a timely manner.

Every effort shall be made to display the artwork in a safe and secure space. However, please keep in mind that these works may be left unattended at times and ACP, its members and volunteers, as well as the venue owners and staff, cannot be held responsible for theft or damage.

I understand that I am responsible for my own insurance coverage and agree that I am hanging my work at my own risk should I choose not to insure my work.