



# Call for Artisans & Artists

**ACP Itty Bitty Artisan & Art Sale 2024**

**Nov 16–17, 2024 (10:00am–4:30pm)**

**Upper Hall — Carleton Place Arena**

**75 Neelin Ave, Carleton Place, Ontario**

Hey Vendors! Here is your chance to participate in a one-of-a-kind artisans and artists sale for the festive holiday! Let's encourage people to look at original pieces of art (wall art and artisanal pieces) as affordable and within everyone's reach at this time of year. **Looking for 50 vendors who produce original small paintings of all media, fiber art, photography, jewellery, pottery, blown glass, fused glass or works of wood or metal as well as books or other original creative pieces.**

This event will be cross promoted with others in the region to draw in as many visitors as possible. Signage will be displayed throughout the region in selected areas within 50 km of Carleton Place. There is plenty of free parking for visitors. A wide variety of promotional activities will be undertaken in the hopes of reaching 3,000 visitors.

All works must be priced no higher than \$200 but there is no size limit. Vendor acceptance is on a **first-come, first-served** basis with some potential category limits to ensure vendor balance and optimal buyer choice.

Entry fee is dependent on booth size chosen:

**2'x8'x2' (\$180)    4'x8'x4' (\$195)    4'x10'x4' (\$200)**

**The entry fee includes \$30 which will be refunded after the show if the participating vendor has completed the assigned volunteer task** (i.e., set-up, take-down, put up lawn signs).

A **central cash** will be operated by ACP with a commission of 8 per cent.

Sales reconciliation will be done at end of the show and **e-transfers to vendors** will be distributed shortly thereafter.

All spaces have access to **electricity**. A **free table** (for booth sizes 4x8x4 and 4x10x4 only) will also be included if requested. Tables may not project outside the booth grid area.

**Set-up** will be on Friday afternoon, Nov 15th.

**Registration deadline is September 15th, 2024** (midnight). Your application is deemed complete when **both** the registration form and full payment have been received.

Only On-line registrations and e-transfer of booth fees will be accepted. The registration form can be found at [Itty Bitty Registration](#). Please include 2 vibrant images of your work for use in the publicity campaign.

You must be a member of Arts Carleton Place, in good standing to participate. If you are not currently a member, please complete the ACP [membership](#) form and e-transfer your membership fees.

This show is presented by Arts Carleton Place and the Town of Carleton Place. A percentage of sales supports emerging art students through the ACP Bursary Program.

The show coordinator, Suzanne Deschênes, can be reached at [smdeschenes1951@gmail.com](mailto:smdeschenes1951@gmail.com) if you have any questions. **Thank you!**