



Board of Directors Meeting Minutes
May 24th, 2026
2-5 pm; 81 McGregor St.
Carleton Place

Attended: T. Boisclair, T. Ganson, F. Gibbins, S Moscrip, J. Spear
Regrets: P. Clarke, R. Reid

Guests: Kie Delgaty from the Kanata Art Club

Chair: S. Deschênes (President)

Secretary: J. Spear

1. Presentation by the Kanata Art Club
Kie Delgaty gave a presentation about the KAC, he has been president for the last 8 years. The club is a non-profit corporation with approximately 190 members. The club's main focus is educational and community led support for artists. They actively recruit acknowledged art instructors worldwide to give workshops and courses. The club has found a new venue in Carleton Place and plans to be up and running by this autumn. They are looking to build a collaborative relationship with ACP that would benefit both organizations. The President and Kie will continue the discussions to look for opportunities.
2. Call for additional items for agenda
No items
3. Membership
Current enrollment - Memberships are down 13% from last year and stand at 174.
Website member galleries – currently being rationalized to include only current members
4. Financial Matters
 - a) **Current situation** - ACP is in good financial shape. Art Hub is breaking even and on track as per plan.
 - b) **Depreciation of Fixed Assets** – Discussion as to what assets should be depreciated or shown as an expense. Treasurer will confirm a 25 year depreciation rate. Quickbooks will be required to be updated.
 - c) **Resolution 26-08** - Be it resolved that the Board of Directors that ACP will begin to depreciate the Art Hub track lighting and grids, all other assets will be expensed.
Approved
 - d) **GST registration** – The Art Hub leader and Treasurer will meet to research and decide if there is a need to register.
 - e) **Bank fees** – Discussed bank fees in particular E-transfer fees. Art Hub is generating extra transfers on top of the transfers from the 2 annual shows and the expense is becoming significant. Look into options such as banking at another institution and Art Hub to discuss options. The Executive to look into this and come back with a recommendation.

5. Items from the AGM:

- a) It was suggested to add Art for Aid to other ACP programs.

Resolution 26-09 – Be it resolved that the Board of Directors allow \$500 paid annually to Art for Aid for their shipping costs. Approved.

- b) It was suggested that a mental health initiative for First Responders in Carleton Place be created. One idea was to have a creative session drop-in at the Art Hub supported by artists (once a week or month) where first responders could come just to create. Art Factory could be approached with to help out with art supplies. This will be brought to the next Board meeting for further discussion.
- c) It was suggested that an outdoor art display be created. The Chair asked for more info on this idea so it can be discussed at the next Board meeting. One idea to create a geometric object outdoor display that could be painted artfully by the public.
- d) The President brought forth the idea of developing a new focus for the Artful Gatherings. The gatherings could be more business orientated for artists. A number of ideas for workshops came up and were discussed, such as developing skills in promotional photography of art, navigating social media platforms, branding for example: website development, storytelling by the artist on their process either technically or creatively.

Suzanne M. Deschênes will be giving (free) course in July on how to market art. A maximum sign-up of 14 can be accommodated.

6. Grids

A full inventory of the grids was done in January. Currently ACP owns 465 grids, it was agreed that ACP dispose/sell 85 grids at \$15 each.

Resolution 26-10 – Be it resolved that ACP liquidate excess grids (85) as is. Approved.

7. Bursaries & Grants

Two bursaries of \$1800 each have been made.

One Director is researching the grant application process. It was agreed that a sub-committee could be created with the aforementioned Director acting as lead.

8. Art in Public Places

There are 3 venues currently. More are in development, possibly one venue could accommodate 45 pieces with a change over based on seasonal themes 4 times a year.

9. Spring Art Show/Exhibition 2026

The Show Coordinator presented the show budget. The show was very successful in attendance and artist sales, as well as free advertising.

10. Fall Art Show 2026 (status)

The Show Coordinator suggested that a shadow coordinator work with her to learn the processes and coordinate the following spring show. The call will go out in the next newsletter. If a shadow coordinator has not been found by September 1/26. There will be an emergency board meeting called to address the issue.

New for the fall show. To help understand where the customers are coming from, ballots will include a requested location by the first 3 characters of their postal code.

The Show Coordinator wants to replace the 10ft banner at approximately \$150 and 3 sandwich boards at approximately \$275-\$300 each.

11. Spring Art Exhibition 2027

As mentioned above, the shadow coordinator would be the coordinator. The Show Coordinator felt that the focus on an artist's new collection was very successful in terms of marketing the show. It was suggested that this idea could be used again for the next spring exhibition.

12. Art Hub

Social media accounts – It was agreed that Art Hub will have their own Facebook and Instagram accounts. However, only one social media team will manage all accounts for ACP and Art Hub. This might require more members to join the social media team.

13. Search for Future President –No update

14. Ontario Business Registry reporting

To be completed by the President before year end.

15. ACP Website – Discussion about recruiting volunteer students - ongoing

Posting of minutes – in progress

Move to new server – The move will occur in September 2026.

Cakemail – Email recipients have been cleaned up to get under 2000.

Accounting software – License renewal end of September 2026.

Canva – Free account access for up to 20 users (ACP members only)

Social media – Facebook/Instagram – Agreed only one social media team is required.

16. Other Business

None

17. Next Meeting

Not scheduled.

18. Meeting adjourned